

YorkArts' Gallery Guidelines

Updated July 15, 2008

SUBMITTING

All artwork (2 or 3 dimensional, poetry, dance, music or non-categorical) consigned or displayed in the YorkArts Gallery, windows or any location owned, rented or promoted by YorkArts will be juried.

All media will be accepted for consideration.

Submit up to twenty (20) slides or digital images, complete slide list, artist statement and brief bio or resume. All digital images must be submitted on CD in 300 dpi jpeg format and must be no larger than 3MB. Traditional slides must be submitted in standard mounts (no glass) and must be properly labeled with artists' name, title of the work, medium, dimensions and an arrow indicating top. Non-accepted slides will be returned upon request. Include a self-addressed, stamped envelope for slide return.

Decisions regarding submitted slides will be made by a jurying committee appointed by the YorkArts Board of Directors.

ACCEPTED

All two-dimensional works in the Gallery must be framed using professional quality materials and *wired* to be hung. Works on paper must be under glass or Plexiglas. Sculpture must be ready for display.

Artists must join the YorkArts organization to exhibit. This nominal fee will help defray the costs of the exhibit and allow the individual to become a part of the organization, supporting YorkArts in achieving its mission.

A notebook containing information about exhibiting artists will be maintained at the Gallery desk (resumes, promotional material, statement, photographs). This notebook will be available to customers to review as background for the art exhibited and regarding commissions they may wish to place with an artist, as well as aiding our viewers, staff, and volunteers in better understanding and discussion of the works.

DELIVERY

Accepted works must be either hand delivered or shipped in a properly protected, sturdy shipping carton or crate. Shipping insurance is recommended. Each shipping container should not exceed 100 lbs. Include with the shipped works a check to cover the cost of return shipping. YorkArts is not responsible for ANY loss or damage to the works incurred while shipping.

SALES

Commissions will be 30% to YorkArts, 70% to the artist. Artists should set the final retail price. YorkArts will subtract 30% from this amount.

The artist will receive payment, by check, within 30 days after the end of the exhibition.

MISC.

All art in the gallery is insured while it is in our possession. YorkArts will exercise all due and reasonable care in the handling, display and storage of the works until returned to the possession of the artist. The amount of insurance will be the price declared by the artist at the time the piece enters YorkArts' Gallery.

The artist shall retain the copyright on all works consigned to the Gallery. YorkArts reserves the right to photograph or otherwise document specific works for purposes of education and promotion.

This agreement may be terminated by either party in the event of breach by the other party or upon mutual agreement. The artist shall pick up any work remaining in the gallery within two weeks of termination. The artist will be charged a storage fee at a rate of \$50.00 per month for any works not picked up within 30 days of the termination date. Any work abandoned for more than 90 days will become the property of YorkArts.

I have read the above guidelines for YorkArts' Gallery. I understand and agree to them.

Artist's Signature

Date